

9. Criminal Record Bureau Checks

The Criminal Records Bureau (CRB) helps organisations in the public, private and voluntary sectors to identify people who are unsuitable for certain types of work, especially work involving contact with children and other vulnerable members of society.

The Bureau checks sensitive information on criminal convictions and other relevant records held about individuals.

Charities and their trustees have to decide whether they are legally required to carry out CRB checks on trustees, volunteers or employees. This broadly depends on the nature of the charity's beneficiaries and the level of access to or control over those beneficiaries.

CRB checks may be 'standard' or 'enhanced' and checks on one of the lists of individuals barred from working with vulnerable people may also be appropriate.

The Standard Disclosure is available to anyone involved in working with children or vulnerable adults and shows current and spent convictions, cautions, reprimands and warnings held on the Police National Computer.

The Enhanced Disclosure is the highest level of check available to anyone regularly caring for, training, supervising or being in sole charge of children or adults. It contains the same information as a Standard Disclosure but with the addition of any relevant and proportionate information held by the local police forces.

To Obtain a CRB Check

A Registered Body is an organisation that is registered with the CRB in order to check out its own staff.

Registered Bodies that provide access to the CRB service to other organisations are called **Umbrella Bodies**.

Smaller organisations that require CRB checks need to contact an Umbrella Body.

To find an Umbrella Body in Buckinghamshire visit the Criminal Records Bureau Website - Umbrella Search:

<http://www.crb.gov.uk/Default.aspx?page=349>

Further Information:

See details of the Information Sheets listed at the end of the Information Pack section on Working Safely with Children and Young People in the Voluntary and Community Sector.